

VIMP documentation



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Albums

Within the “Albums” tab all albums of the portal are listed and can be managed.

Album index

The table contains the following album information:

- **Image:** A random album image which is also displayed on the album overview and album detail page.
- **Title:** The name of the album.
- **Founder:** The creator and administrator of the album.
- **Media:** The number of album media.
- **Created at:** The creation date of the album.
- **Status:** The status of the album (created, verify, illegal, legal, deleted).

By moving the mouse over an album name in the list a context menu appears:



<input type="checkbox"/>	Image	Title	Founder	Media	Created at ↑	Status
<input type="checkbox"/>		A mixed album	admin	0	October 19, 2011 12:26:40 PM CET	legal
<input type="checkbox"/>			felix	0	March 14, 2016 05:31:26 PM CET	legal

The context menu is open over the first row, showing the following options:

- Options
- Edit
- Lock
- Media
- Delete

- **Edit:** Clicking “Edit” opens the “Edit Album” page. Modify the settings of the album here.
- **Status change:** Depending on the current status of the album the status can be changed (e.g. “Lock”).
- **Media:** Clicking “Media” lists all media of the album.
- **Delete:** Clicking “Delete” marks the album as deleted from the portal. Actually, the album remains on the system and can still be managed in the admin panel, but is no more accessible in the portal.

Irrevocable deleting an album (purge)

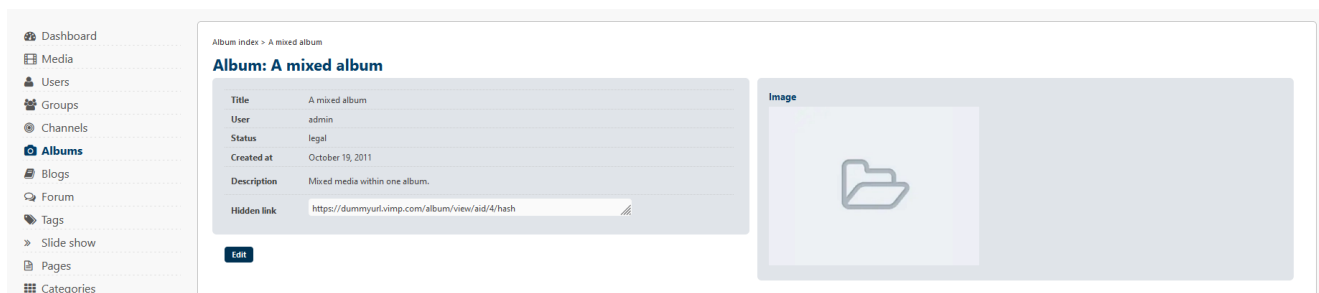
By activating the status filter “deleted” all albums that have been marked as deleted (and thus aren’t active in the portal anymore) will be listed.

They can be deleted irrevocable (complete deletion from the database) by clicking the “Purge” link in the context menu of the according album.

You can also delete several or all deleted albums by checking the album checkboxes and then executing the according batch action. Note that the batch action “Purge” only works within the filter “deleted” respectively only for albums with status “deleted”.

Album information

Clicking either the thumbnail of an album or its title the album information view opens.



In this view, all information about the album and its image are shown in a brief overview.

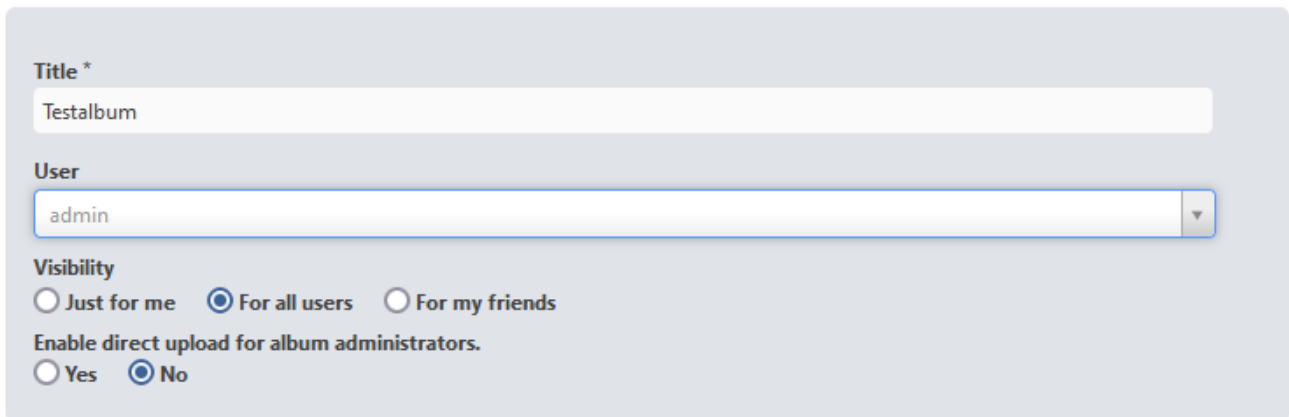
Clicking the “Edit” button in the lower left corner leads you directly to the “Edit album” page.

Editing an album

In this view, all settings of an album can be modified.

Main information

Edit album – Testalbum



The screenshot shows a form titled "Edit album – Testalbum". It contains the following fields and options:

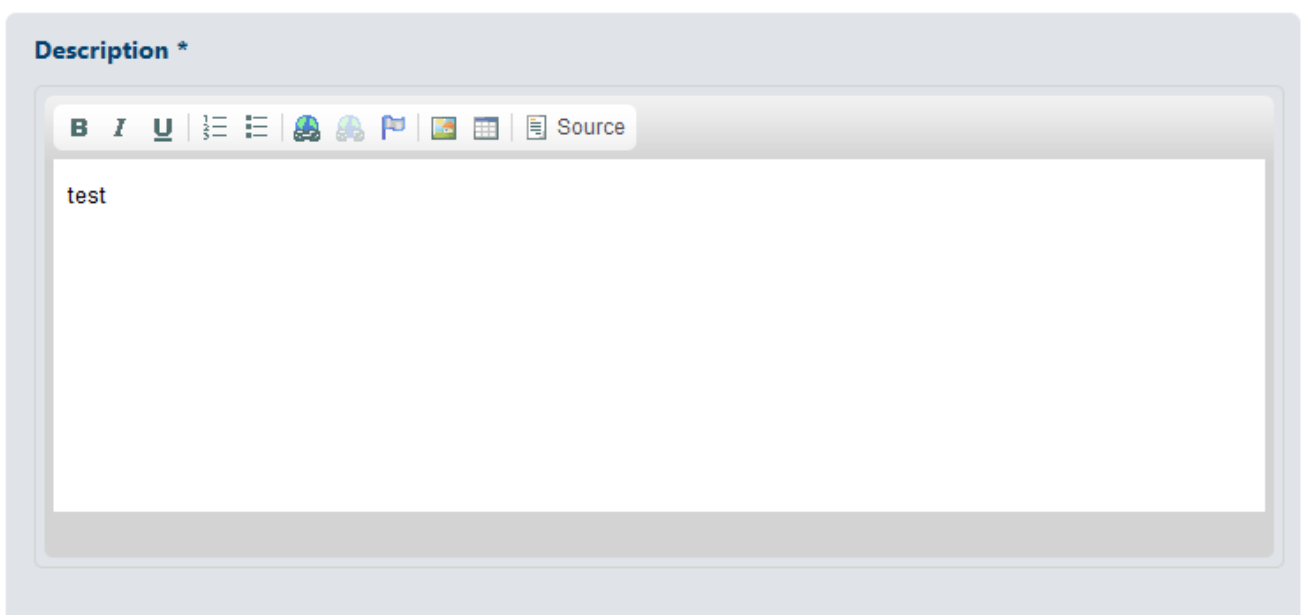
- Title ***: A text input field containing "Testalbum".
- User**: A dropdown menu showing "admin".
- Visibility**: Three radio buttons: "Just for me" (unselected), "For all users" (selected), and "For my friends" (unselected).
- Enable direct upload for album administrators.**: Two radio buttons: "Yes" (unselected) and "No" (selected).

Within the main information form the album title can be modified, the owner can be changed and a weighting (sorting) can be defined.

Furthermore, it can be defined, if the album shall be hidden (Just for me), only be visible for friends or accessible for everyone.

In addition, the direct upload to the album can be activated or deactivated.

Description



The screenshot shows a form titled "Description *". It features a rich text editor with a toolbar containing icons for bold (B), italic (I), underline (U), bulleted list, numbered list, link, unlink, image, table, and source. The text area contains the word "test".

Enter the description here.

The text entered is shown in the album overview.

Save your changes by clicking the “Save” button or discard them by hitting the “Cancel” button.

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